

# VOLUNTEER POSTING

## ONE-ON-ONE ENGLISH TUTORS

### Immigrant Services

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The Options Community Connections Program offers newcomers an opportunity to acquire and practice functional literacy in a safe environment as well as gain cultural understanding while making new friends. Literacy Tutors provide one-on-one conversational English practice about topics pertinent to newcomers. They also instill a sense of belonging and help newcomers adjust to their new life in Canada. Improving English language skills is one of the most basic and important tools for successful integration. Tutoring is a rewarding volunteer experience and helps volunteers develop multicultural interpersonal communication skills.

#### RESPONSIBILITIES:

- Commit to one-on-one tutoring for the period of 3 - 6 months for one session a week (1-2 hours per session) with the student
- Honor all commitments made to students
- Be respectful of the student's time, opinions, and decisions
- Serve as a positive role model by modeling desirable behaviors—e.g. patience, tolerance, and reflective listening
- Be comfortable and able to establish appropriate boundaries with students
- Be encouraging and supportive of students

#### QUALIFICATIONS:

- Either have completed or is completing TESL certification an asset but not required
- Prior tutoring or teaching experience is an asset
- Experience working with vulnerable newcomers is an asset
- Complete an application form, criminal record check, and provide 2 references
- Complete a short interview
- Attend volunteer orientation and possible training sessions
- Have passion and patience to help newcomers
- Excellent interpersonal, communication and leadership skills

#### CONTACT:

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Please include a cover letter clearly indicating the posting number V201412 and outlining your qualifications and related experience for the position.