

POSTING



EARLY CHILDHOOD SETTLEMENT WORKER

Permanent Part-time (14 hours per week)

First Steps-Early Years Refugee Program

The Early Childhood Settlement Worker provides quality ECD focused settlement and developmental support to young refugee children and their caregivers to enable them to gradually transition into mainstream services and resources.

KEY DUTIES AND RESPONSIBILITIES

- Plans, carries out and evaluates daily child centered developmentally appropriate, culturally sensitive play-based early childhood activities that meet the physical, social, emotional and cognitive needs of the children and families. Provides early literacy and family literacy activities in the home language and English.
- Help parents increase their knowledge of child development and parenting skills through role modeling, sharing resources and teachable moments using developmentally appropriate activities, modeling, observing, questioning, demonstrating and reinforcing techniques.
- Identifies the abilities, interests and needs of children and develops individualized and group curriculum based on these.
- Works with clients in completing specific goals as set in the Service Plan and Exit Form including integration visits and/or home visits weekly. Follows up as required with the Service Plan.
- Completes child development screenings with parents as a part of the Service Plan. Reports on progress, behaviours and other issues. Makes appropriate referrals to other support services as necessary.
- Provide daily ECD settlement discussions to assist with child/family settlement and parenting in the Canadian context.

QUALIFICATIONS

Education, Training, and Experience

- Degree or Diploma in Early Childhood Education is required.
- Minimum three years experience in a related position;
- Experience working with families who have experienced resettlement and or trauma from diverse backgrounds.
- Current First Aid certificate

NOTE: Applicants not selected for an interview will not necessarily be notified.

Options Community Services Society is an equal opportunity employer committed to hiring a diverse workforce.

Posted: 09/13/2017

OCS Posting #:A20983

Job Skills and Abilities:

- Demonstrated effectiveness as part of a staff team.
- Computer and typing skills are required.
- Willingness to learn and actively participate in professional development
- Demonstrated capacity to be creative, flexible, resourceful and adaptable
- Demonstrated proficiency in written, oral and interpersonal communication skills.
- Non-judgmental, respectful, positive, supportive attitude
- Ability to identify sensitive issues and maintain confidentiality.
- Ability to develop program related reference and resource materials.
- Commitment to a problem solving approach.
- Ability to work independently, set priorities, manage multiple tasks and meet deadlines.
- Sensitivity to the financial, social, physical, cultural and personal barriers that refugees and new immigrants face.
- Ability to speak/understand Arabic, French, or Swahili an asset
- Crisis Line experience an asset.

This position will be exposed to a high level of noise and distractions from children. Direct delivery includes moderate-heavy physical activity involving walking, running, and standing, bending, sitting on the floor and lifting children up to 40lbs.

* An eligibility list will be maintained for up to 6 months

CLOSING DATE: September 20, 2017

PLEASE APPLY TO: Paula Church, Program Manager
Options Community Services Society

Email: paula.church@options.bc.ca

Please include a cover letter clearly indicating the posting number A20983 and outlining your qualifications and related experience for the position.