

POSTING

COOK

Permanent Part-time (10 hours per month)

Healthiest Babies Possible (Surrey/White Rock/Delta)

Healthiest Babies Possible is a Pregnancy Outreach Program that provides individual counseling and group support for at-risk pregnant women. Our Lunch Groups offers education sessions, social time and a nutritious meal. Applicants who enjoy cooking and helping out in their community are encouraged to apply.

KEY DUTIES AND RESPONSIBILITIES

- Plan menu in consultation with program staff and within specified budget
- Shop for groceries
- Prepare balanced meal for approximately 50 people
- Serve meal, wash dishes/load dishwasher and clean kitchen

TIME COMMITMENT: Thursday 0900 - 1400, biweekly

QUALIFICATIONS

Education, Training, and Experience

- Food Safe certification is required.
- Valid Driver's License and use of a personal vehicle for business purposes required.

Job Skills and Abilities:

- Ability to cook for a large group.
- Good food preparation, budgeting and shopping skills.
- Ability to work independently, set priorities, manage multiple tasks and meet deadlines.
- Demonstrated proficiency in written, oral and interpersonal communication skills.
- Non judgmental, respectful, positive, supportive and empowering attitude.
- Sensitivity to the financial, social, physical, cultural and personal barriers that women face in trying to achieve a healthy lifestyle.
- Ability to work under stressful situations.
- Community kitchen experience is an asset
- No relevant criminal record.

* An eligibility list will be maintained for up to 6 months

CLOSING DATE: November 23, 2017

PLEASE APPLY TO:

Jen Mantyka, Program Manager
Options Community Services Society
Email : jen.mantyka@options.bc.ca

Please include a cover letter clearly indicating the posting number A21013 and outlining your qualifications and related experience for the position.

NOTE: Applicants not selected for an interview will not necessarily be notified.

Options Community Services Society is an equal opportunity employer committed to hiring a diverse workforce.

Posted: 11/09/17

OCS Posting #:A21013